



Rusk County Transit Commission

Board Meeting Agenda

Friday, August 1, 2025 -- 9:00 a.m. @ RCTC

RC Government Center -Board Room

[Join the meeting now](#)

Virtual attendees requesting public comment may submit their public comment in writing to the Transit Manager at sheryl.kislingwerner@rctc.online prior to the meeting and it will be read aloud by the chair in the meeting.

Commission Members

David Willingham, Christine Newkirk, Pete Boss, Jennifer Shearer,
John Hoover, John Moore, Ashley Nelson

RCTC Staff – Sheryl Kisling-Werner- Manager, Tammy Loomis- Fiscal/HR

Call the Meeting to Order by Chair –Willingham

Roll Call Guest:

Guest:

Public Comments:

Approval Meeting Minutes – *Revision Apr 4th, 2025 , June 6 , 2025*

Agenda items for meeting – Willingham

Draft - Virtual Meetings Policy

Finance Committee Report / Recommendations: Boss

Reserve funds / Payables

Open (Restricted) Operating Reserve Savings Account

Finance Report – Loomis

Payables /Credit Card /Bank Rec review – Nelson

2025 YTD Financial Report

2024 CLA Financial Audit Status

Transit Director -Sheryl Kisling-Werner

Vehicle Lift – maintenance shop

Dispatch Training Modules -created / implemented/ staff retraining complete

WIP- Volunteer Training Modules

Bus order- ETA -early Oct

Finance Committee -Budget Workshop Meeting RC - to be slated before Sept 26 reg meeting

Staff Report: Sheryl Kisling-Werner

- 1- PT Re-Hire Driver -active
- 1- FT Driver – reducing hrs to PT
- 1- FT Driver- hired- in process

Safety Report- Sheryl Kisling-Werner

Fire Drill and Fire Extinguisher Use Training

Grant Applications/ Budgets – if applicable - Review/Approve:

5311/85.20 Program Grant Application Status – No Contract

Next Board Meeting date slated – Friday, Oct 3, 2025 @ 9am RC Government Center (RCGC)

Next Finance Committee meeting date Sept 26, 2025, 9am RC Government Center (RCGC)

Adjournment time : _____