



RUSK COUNTY TRANSIT COMMISSION
1101 Barnett Rd Suite 108, Ladysmith WI 54848
715-532-1000

VOLUNTEER DRIVER APPLICATION

Volunteer Information

Name : _____

Address : _____

Phone : _____ Cell : _____

DOB : _____

WI Drivers # _____

Volunteer Auto Insurance

Company : _____

Contact Info: _____

Policy : _____

Vehicle # 1 Type _____

Vehicle # 2 Type _____

WHEN ARE YOU AVAILABLE TO VOLUNTEER ?

Sunday	am	_____	pm	_____
Monday	am	_____	pm	_____
Tuesday	am	_____	pm	_____
Wed	am	_____	pm	_____
Thurs	am	_____	pm	_____
Friday	am	_____	pm	_____
Saturday	am	_____	pm	_____

Why RCTC wants you as a Volunteer Driver :

To provide safe, dependable, and courteous transportation services to all of transit customers who have authorized trips supplied to you by RCTC staff.

QUALIFICATIONS

- The driver must be at least 21 years old, have a valid driver's license, have a clean driving record for the past five years and be free from any drug/alcohol influence.
- The driver is required to carry automobile insurance as required by WIS State Law
- MUST notify the insurance company of the volunteer driving position.
- The driver is expected to maintain the auto in safe working condition.

Any driver receiving more than one ticketed violation during any five year period, whether on or off duty with RCTC will be released from volunteering as a driver. Driving record reports will be checked semi-annually by Human Resources.

- A driver must keep all names and information about passengers CONFIDENTIAL, and willing to sign a confidentiality form. Any release of information is a violation of the Data Privacy Act.
- Friendliness, reliability, courtesy and the ability to be non-judgmental and accepting of different lifestyles and values are necessary attributes for the position. When known, volunteers are advised of any special circumstances or conditions that may be involved. (Children, developmental disabilities, health conditions.)

Time commitment:

RCTC asks for a commitment of six months. After completion of the initial six-month period, the volunteer and program director will meet to discuss the continuation of the assignment.

PERSONAL BACKGROUND CHECKS, AGENCY RECORDS, AND PUBLIC RECORDS

RCTC will conduct the following background and records checks :

- 1. Dept of Justice background check**
- 2. WI DOT driving record**
- 3. Verification of Auto Insurance coverage**
- 4. Sex offender registry**

I understand the information from these reports will be private and will determine my ability to be a volunteer driver for RCTC.

My signature certifies that all information given is true, complete and accurate. Falsification will disqualify me from consideration or result in dismissal upon discovery.

VOLUNTEER NAME

VOLUNTEER SIGNATURE

DATE